

Buildings and Grounds Committee Meeting Minutes

November 2, 2022

The meeting was called to order by Chairperson Kerry Trask at 4:30 pm

Committee members present Matt Phipps and Matt Spaulding

Also in attendance were, Board of Education President Stacey Soeldner, Superintendent James Feil, and Director of Buildings and Ground Chris Dupré,

2022-2023 MPSD District Safety Plan Review:

- This safety plan is being brought to the committee as an annual task required by Wisconsin Act 143. The review of the plan by the board and approval will satisfy Act 143 requirements.
- This plan, in its entirety, is *not* to be considered a public document because of the nature of some of the sections and details within contain sensitive information. There are some sections of this plan that are openly shared and discussed with staff, students and parents.
- The main frame of our safety plans are outlined in the video that Chris Dupré shared via email to the full board. MPSD uses the I Love You Guys Foundation Standard Response Protocol. This is an ALL HAZARDS approach to school safety. The five responses include SECURE - LOCKDOWN - EVACUATE - SHELTER - HOLD. Each staff and student are trained on these five responses.
- Every three years our school buildings are required to have a safety assessment or audit completed with the local police and fire personnel participation. We have a rotating schedule with the City of Manitowoc Police and Fire to satisfy this requirement. In addition, all of our school buildings conduct annual safety audits. We have been doing this for many years.
- The tool we use to have all of our school buildings remain consistent with conducting our safety drills is called the Safety Operations Calendar. The building principals use this calendar as a "to do list" to help them and their building safety teams conduct and document their drills, provide instruction, and other safety tasks at the building level. There are also tasks/reminders for district staff as well. The safety operations calendar has been so successful as a tool that recently it was recognized by the Wisconsin School Safety Coordinators Association (WSSCA) for its usefulness to other school districts in their safety efforts. This safety operations calendar also does "double duty" as an integral part of documenting compliance with the requirements set forth in Wisconsin Act 143.
- Speak Up - Speak Out (SUSO). This year MPSD formalized this statewide initiative where our SRO's brought this discussion in our classrooms to talk about the importance of anonymously providing information if there are concerns of safety or security. There is a phone app that can be downloaded to one's phone. The information goes to the State Department of Justice and they disseminate information and forward things to either local law enforcement agencies or specific schools.

A motion was made by Matt Spaulding and seconded by Matt Phipps to approve the District Safety Plan and recommend approval to the full board so the plan can be submitted to the State of Wisconsin Dept of Justice Office of School Safety and satisfy the requirements of the Wisconsin Act 143. The motion passed unanimously.

A motion was made by Matt Spaulding and seconded by Matt Phipps to adjourn. The meeting adjourned at 5:05 pm